



Irish Institute of Legal Executives

## **PRIVATE & CONFIDENTIAL**

### **THE IRISH INSTITUTE OF LEGAL EXECUTIVES APPLICATION FOR ADMISSION FOR STUDENT MEMBERSHIP**

#### **PERSONAL DETAILS**

Surname: \_\_\_\_\_ Forename: \_\_\_\_\_

TITLE (eg Mr, Ms, Mrs): \_\_\_\_\_

Full home postal address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Home telephone number: \_\_\_\_\_

Mobile phone number: \_\_\_\_\_

Personal e-mail address: \_\_\_\_\_

Date of birth: \_\_\_\_\_

#### **EDUCATION**

Please state in full details of the course you are undertaking at present:.

Please state details of other relevant courses or training you have attended:

## **EMPLOYMENT**

If you are employed in a legal capacity at present, please give details of your Employer:

Name & Address:

Document Exchange:

Telephone:

Fax:

E-mail:

Date of Commencement:

### ***Applicants Please Note:-***

The Institute reserves the right to make such enquiries as may be necessary to verify the particulars as set out in this Application Form. Applicants may be required to attend an interview. The Institute further reserves the right to refuse any Application for membership as it so deems fit. Membership fees are due and payable immediately upon acceptance. The Institute reserves the right to publish details of registered members in an annual directory of members and on the Institutes' website.

## **DECLARATION**

I HEREBY APPLY for Student membership of the Irish Institute of Legal Executives and declare that the foregoing particulars are correct.

I HEREBY DECLARE that I have no criminal convictions against me or pending nor do I have any Judgment proceedings registered against me or pending.

I enclose €25.00 handling fee (non-refundable) together with passport size photograph. Please note, cash should NEVER be sent to the institute.

DATED: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

SIGNATURE OF LECTURER OR COLLEGE REGISTRAR:

\_\_\_\_\_

OFFICIAL COLLEGE STAMP/SEAL:

\_\_\_\_\_